

**WEST DES MOINES BICYCLE ADVISORY COMMISSION**  
**Thursday, March 2, 2017**

The regular meeting of the West Des Moines Bicycle Advisory Commission was called to order on Thursday, March 2, 2017, at 5:32 p.m. by Chair Eddy.

<b>Commission</b>	Joel Wolcott <i>Secretary</i>	Brittany Freund	Kip Albertson	AJ Kelley	Helen Eddy <i>Chair</i>
<b>Present</b>	X		X	X	X
<b>Commission</b>	Margaret Christiansen	Spencer Cox	Steve Gatton	Greg France <i>Vice Chair</i>	
<b>Present</b>			X	X	

<b>Staff</b>	Sally Ortgies <i>Director of Parks &amp; Recreation</i>	Greg Hansen <i>Superintendent of Recreation</i>	Susan Greenwood <i>Parks &amp; Recreation Administrative Secretary</i>	David Sadler <i>Superintendent of Parks</i>
<b>Present</b>	X	X	X	X
<b>Staff</b>	Joe Cory <i>Deputy Director of Public Services</i>	Marco Alvarez <i>Park Planner</i>	Eric Petersen <i>Traffic Engineer</i>	Duane Wittstock <i>City Engineer</i>
<b>Present</b>	X	X	X	

**On Item 1. Approval of Agenda**

It was moved by France to approve the agenda as presented. Kelley seconded. Motion carried, 6 yes.

**On Item 2. Citizen Forum**

No items.

**On Item 3. Approval of Minutes of January 5, 2017 Meeting**

Greenwood noted that the word “moved”, which was missing in item 3, has been added.

Gatton moved to approve the minutes as previously amended. Wolcott seconded. Motion carried, 6 yes.

**Old Business:**

**On Item 4A. Veterans Parkway / Great Western Trail Update (Informational Item Only)**

Ortgies shared that an open house is scheduled for 5-7pm on March 9. She added that the roadway construction in proposed option E2 will not touch the Great Western Trail or the trail corridor but may have a greater impact on several adjacent landowners.

**On Item 5. New Business**

No items.

**Committee Reports:**

**On Item 6A. Education and Encouragement Committee**

Eddy shared that the Committee met and discussed upcoming events like Bike Night in Valley Junction, Mayor’s Bike Ride and National Trails Day. Eddy shared that the WDM Leadership Academy is having a Safety Expo in April and will be handing out 500 bike helmets. Eddy noted that the Committee was also able to review the first draft of the Iowa Bicycle Coalition’s Ride Right, Ride Responsibly curriculum which will eventually be implemented in local schools through their physical education programs. Hansen attended the Bike Expo and handed out information related to WDM Parks & Recreation programs and events. Ortgies shared that 2017 goals are to promote and grow existing events and implement the Ride Right curriculum.

On Item 6B. Enforcement and Evaluation Committee  
No Report.

On Item 6C. Engineering Committee  
No Report.

Staff Reports:

On Item 7A. Engineering  
No additional items.

On Item 7B. Public Services

Cory shared that due to the nice weather Public Services has received a few calls about when the sharrows will be repainted. He noted that they will continue to follow their spring and fall painting schedule and that painting will occur when the conditions allow.

On Item 7C. Police

No representative present.

On Item 7D. Parks and Recreation

Superintendent of Recreation

No additional items.

Director of Parks & Recreation

Ortgies introduced David Sadler, Superintendent of Parks, and shared that he will be attending future meetings.

Park Planner

Alvarez shared 2016 trail counter data. Alvarez noted that the current counters were on loan from the MPO but that the City has purchased their own from the same manufacturer that will be installed in the same locations to continue to obtain data.

Other Matters:

On Item 8A. Action Items

Wolcott inquired about the connection loop trail that was published in the Des Moines Register. Ortgies gave background information about the Park Board's work on some larger "dream" projects which were presented to City Council in February. She added that she will plan to make the same presentation to the Bicycle Advisory Commission at an upcoming meeting. France shared that he met with Senator Charles Schneider about minimum passing distance legislation. France has also been in contact with Mark Wyatt of the Iowa Bicycle Coalition regarding lighting laws for bicycles. France encouraged ongoing discussions on these topics. Eddy shared that a new B-Cycle station was unveiled at the new downtown Hy-Vee.

On Item 8B. Recognition of Outgoing Commissioners – Steve Gatton / AJ Kelley

Gatton shared that getting the Bicycle Master Plan and Complete Streets Policy were important steps to make the community more bike friendly and encouraged remaining Commission member to continue to move forward. Kelley echoed Gatton's comments and shared her excitement in seeing the progress that has been made and will continue to be made. Eddy thanked them both for their dedication to the Commission.

Receive, File and/or Refer:

8A. Des Moines Area MPO, Central Iowa Bicycle-Pedestrian Roundtable Packet – January, February

It was moved by Kelley to adjourn at 6:12p.m. Gatton seconded. Meeting adjourned.

Respectfully submitted,

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Susan Greenwood  
Administrative Secretary

ATTEST:

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Joel Wolcott  
Commission Secretary